

Four Seasons Condominium Association

3799 South Banana River Blvd.
Cocoa Beach, Florida 32931
321-783-7008

MAINTENANCE WORK ORDER				
001374	DATE WRITTEN	TIME WRITTEN		
WRITTEN BY				
PRIORITY (CIRCLE) A B C PM A-Urgent B-Routine C-Low PM -Preventive Maintenance				
REQUESTED BY		PHONE		
SERVICE LOCATION				
NUMBER	CHARGEABLE TO			
WORK REQUESTED				
<div style="display: flex; justify-content: space-between; font-size: 0.8em;"> Authorization Day/Time Sched. </div> <div style="margin-top: 5px;">Assigned To</div>				
WORK ACCOMPLISHED				
<input type="checkbox"/>				
Name	Date	Time Started	Time Finished	Total Hours
Qty		Materials/Other Costs/Comments		
SIGNATURE				TOTAL